

Accreditation : This Module is a Nationally Accredited Course

Title
Field Of Study : **THHGHS01B- FOLLOW WORKPLACE HYGIENE PROCEDURES**
: **Occupational Health and Safety**

What is this course all about?

This unit deals with the skills and knowledge required to follow key hygiene procedures which apply in hospitality and tourism enterprises. It is particularly relevant to staff working in kitchens, housekeeping, food and beverage and tour operations involving the preparation of food.

Follow hygiene procedures – THHGHS01B/01

- ❑ Follow workplace hygiene procedures in accordance with enterprise standards and legal requirements.
- ❑ Handle and store all items according to enterprise requirements and legal obligations

Identify and prevent hygiene risks – THHGHS01B/02

- ❑ Identify potential hygiene risks promptly.
- ❑ Take action to minimise or remove the risk within the scope of individual responsibility and in accordance with enterprise and legal requirements.
- ❑ Report hygiene risks beyond the control of individual staff members immediately to the appropriate person for follow up.

Some examples of individuals that will benefit from these courses are: -

- ❑ Managers
- ❑ Supervisors
- ❑ Bar staff
- ❑ Waiters/ Waitress
- ❑ Chefs
- ❑ Frontline employees

What Recognition will you achieve?

Where a demonstrated competency has been achieved in accordance with the endorsed Australian Quality Training Framework (AQTF) standards, a Statement of Results can be issued for those competencies successfully completed in this course. These can be combined with additional competencies achieved later, and together may build towards the issuing of qualification, at Certificate II plus. A certificate will be issued upon successful completion of this module.

How will you be assessed?

Demonstration of competencies for this qualification is achieved via formal assessment. Participants complete a work related project/activities, which incorporates the range of competencies covered for each unit.

Will you be eligible for subject exceptions?

The units can be completed through attendance at MTG training courses. You may have already attained some competencies covered in the units through previous training, work, or life experience. If you feel you can already demonstrate a competency, then you should apply for **Recognition of Current Competencies (RCC)**. An RCC application form can be found in the MTG trainee welcome kit where you can fill out and fax back to us on (03) 9482-6988 or simply visit our website on www.matrixtraininggroup.com/downloads.php In order to download this application.

What training materials and training aids will you have?

1. **Learner Guides:** - Matrix Training Group will supply each trainee with a module for each unit which contains must know information, learning activities and projects, which will keep you enthusiastically involved in the course. Upon completion of each module these activities will be handed in to the trainer, assessed then returned to trainees with relevant comments to keep you informed with your progress.
2. **Online Support:** - Your Trainer is always available through E-mail & Website support. Our website address is www.matrixtraininggroup.com
3. **Telephone Support:** - You may call your trainer during business hours for over the telephone support